



## West Metro Fire Protection District

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March 19, 2020

Dear West Metro Fire Rescue Partners,

I wanted to take a moment to update you as West Metro Fire Rescue continues to respond to the COVID-19 pandemic. On Tuesday, I signed an emergency declaration for the agency which was adopted by our elected Board of Directors – please see the attached. This declaration will remain in effect until the District determines it no longer necessary.

With the declaration, West Metro has implemented the following additional activities:

- Staffed an internal incident management team to oversee all COVID-19 activities with the primary objectives to protect the public and our responders from further spread.
- Activated our agency emergency operations plan and implemented additional steps to promote social distancing and ensure continuity of operations.
- Initiated recovery planning and reimbursement activities.
- Delegated the Fire Chief with greater authority to implement or suspend policies and procedures as deemed necessary.

Currently we are operating efficiently with the personnel, equipment, and procedures in place to meet all of our operational responsibilities. To date we have remained fully-staffed and have adequate supplies on hand to meet anticipated needs in the short-term. However, we have developed contingency plans to address activities should we see a serious reduction in available personnel/equipment or an increase in COVID-19 related call volume.

I want to assure you that West Metro is taking all the steps necessary to ensure we meet our community's expectations and needs. Should you have any questions or concerns, please don't hesitate to contact me. Thank you for your continued partnership and support.

Sincerely,

Don Lombardi  
Fire Chief